

Date	Thursday, 12 November 2015			
Title of paper	South West London Primary Care Joint committee Terms of Reference and Memorandum of Understanding			
Presenter	Graham Mackenzie, Chief Officer, Wandsworth CCG			
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Responsible Director	N/A			
Clinical Lead	N/A			
Confidential	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/> Items are only confidential if it is in the public interest for them to be so

The Joint Committee is asked to:

APPROVE the revised ToR and MoU for the SWL Primary Care Joint Committee.

Summary of purpose and scope of report

The SWL Primary Care Joint Committee ToR and MoU were updated following the agreement on the establishment of the working groups supporting the Joint Committee and approval of the working group membership at the last Joint Committee 03.09.2015.

The three working groups supporting the Joint Committee are:

- Quality, Prevention and Innovation Working Group
- Capital and Estates Working Group
- Finance and Contracting Working Group

The Terms of Reference for the Joint Committee have incorporated the approved ToR's for each working group into the annex, in accordance with section 23 of the Terms of Reference.

The Memorandum of Understand has incorporated the agreed membership for these working groups into the annex.

Quality & Safety/ Patient Engagement/ Impact on patient services:

N/A

Finance, resources and QIPP

N/A

Equality / Human Rights / Privacy impact analysis

N/A

Risk		Mitigating actions
Are there any risks? None		If so what are the mitigating actions in place or proposed to be in place? N/A
Supporting documents		
<ul style="list-style-type: none"> - SWL Primary Care Joint Committee Terms of Reference - SWL Memorandum of Understanding 		
Governance and reporting		
(list committees, groups, other bodies in your CCG or other CCGs that have discussed the paper)		
Committee name	Date discussed	Outcome
Joint Committee	03.09.2015	Recommendation to insert the approved terms of reference for each working group into the Joint Committee Terms of Reference and Memorandum of Understanding.